

NYC
Citywide Administrative
Services

Edna Wells Handy
Commissioner

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August 15, 2011

RECEIVED
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OCO & MA

Ms. Nancy Kiyonaga
Director, Commission Operations &
Municipal Assistance
NYS Civil Service Commission
Alfred E. Smith State Office Building
Albany, NY 12239

Subject: City of New York, under the heading FIRE DEPARTMENT (FDNY) (057): proposal to classify the titles set forth in the enclosed Resolution (DH-2 2011) in the Exempt and Non-Competitive Classes.

Dear Ms. Kiyonaga:

Forwarded herewith for the approval of the State Civil Service Commission is a classification resolution to amend the classification of the Classified Service of the City of New York by classifying the subject titles for use by FDNY.

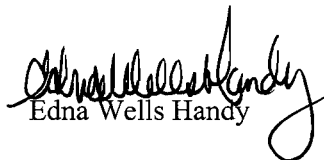
A public hearing was held on April 12, 2011 to consider this proposal and the record was held open for written submissions until April 15, 2011. This action is part of the DCAS Five-Year Plan to reduce the number of provisional employees.

In addition to the classification resolution for commission approval, enclosed for your information are the following: the transcript of the public hearing; all written submissions; DCAS public hearing summary and statement in support of the proposal; and the class specifications for the proposed non-competitive class titles.

I recommend that you approve this resolution. Once the resolution is approved, it should be filed with the Secretary of State and returned to the Department of Citywide Administrative Services.

Thank you.

Sincerely,


Edna Wells Handy

Enclosures

AMENDMENT TO CLASSIFICATION
DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF CITYWIDE PERSONNEL SERVICES

RESOLVED, That the Classification of the Classified Service of the City of New York is hereby amended under the heading FIRE DEPARTMENT (FD) [057] as follows:

I. By establishing in the Exempt Class, subject to Rule X, the following titles and number of positions:

<u>Title Code Number</u>	<u>No. of Positions Authorized</u>	<u>Class of Positions</u>
M12935	6#	Deputy Commissioner # Increase from 3 to 6
MXXXX	1	First Deputy Commissioner (FD)

II. By establishing in the Non-Competitive Class, subject to Rule X, Part I, the following titles and number of positions:

<u>Title Code Number</u>	<u>No. of Positions Authorized</u>	<u>Class of Positions</u>	<u>Annual Salary</u>
MXXXXX	10	Assistant Commissioner (FD)	These are Management Classes of positions paid in accordance with the Pay Plan for Management Employees. Salaries for these positions are set at a rate in accordance with duties and responsibilities. (PPME)
MXXXX	2	Administrator of Medical Affairs (EMS) (FD)	
MXXXX	2	Associate Commissioner (FD)	PPME
MXXXX	1	Director of Management Support (FD)	PPME
MXXXX	1	Director of Public Certification	PPME
MXXXX	2	Executive Inspector (FD)	PPME
MXXXX	1	Engineering and Technology Manager (FD)	PPME

Part I positions are excluded from Civil Service Law Section 75 disciplinary procedures, pursuant to Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York.

III. By establishing in the Non-Competitive Class, subject to Rule XI, Part I, the following titles and numbers of positions:

<u>Title Code Number</u>	<u>No. of Positions Authorized</u>	<u>Class of Positions</u>	<u>Annual Salary Range eff. 3.01.09</u>		
			<u>New Hire Minimum#</u>	<u>Incumbent Minimum</u>	<u>Maximum</u>
XXXXX	7	Management Consultant (Fire Prevention)	\$60,078	\$64,788	\$97,697
XXXXX	6	Secretary to the Deputy Commissioner (FD)	\$37,579	\$40,525	\$70,434
XXXXX	1	Secretary to the First Deputy Commissioner (FD)	\$38,500	\$41,500	\$80,500

Part I positions are excluded from Civil Service Law Section 75 disciplinary procedures, pursuant to Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York.

Employees hired into City Service shall be paid at least the “New Hire Minimum” rate. Upon completion of two years of active or qualified inactive service, such employees shall be paid no less than the indicated “Incumbent Minimum” for the applicable title that is in effect on the two year anniversary of their original appointments. In no case shall an employee receive less than the stated new hire minimum.

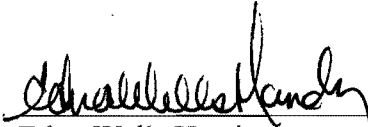
IV. By deleting from the Non-Competitive Class, under Rule X, Part I, under the heading FIRE DEPARTMENT (FD) (057), the following title and position:

<u>Title Code Number</u>	<u>Class of Positions</u>
M12928	Assistant Fire Commissioner (Community Relations)

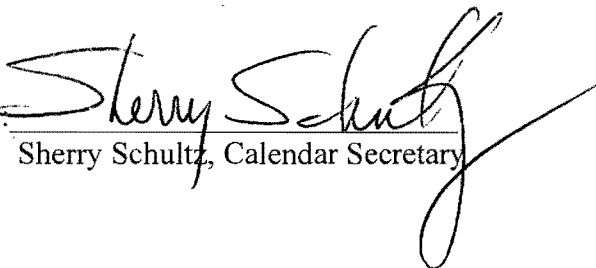
V. Table of Equivalencies for Non-Competitive Class Title:

<u>Deleted Title (Position)</u>	<u>Equivalent Title (Position)</u>
M12928 Assistant Fire Commissioner (Community Relations) (one position)	MXXXXX Assistant Commissioner (FD) (10 positions) [1/10]

I hereby approve the foregoing resolution.



Edna Wells Handy
Commissioner of Citywide
Administrative Services

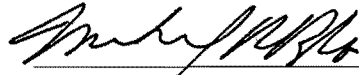
ATTEST: 

Sherry Schultz, Calendar Secretary

7/14/2011

Date

I hereby approve the foregoing resolution.



Michael R. Bloomberg
Mayor
City of New York
8/03/2011

Date

NEW YORK STATE CIVIL SERVICE COMMISSION
At a meeting of the New York State Civil Service
Commission held
The foregoing resolution was

ATTEST: _____
For the Commission

Filed with the Secretary of State _____
Date